



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

AGENDA • FEBRUARY 27, 2024

Regular Meeting

Palm Beach Gardens Campus

4:00 PM

BioScience Building, Room SC-127, 3160 PGA Boulevard, Palm Beach Gardens, FL 33410

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform student's lives.

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. COMMENTS AND RECOGNITIONS

Faculty Comment: Dr. Emmanuel Alvarado, Professor III

III. AGENDA ADDITIONS/DELETIONS

IV. APPROVAL OF BOARD MINUTES

Approve the January 16, 2024 Meeting Minutes

V. APPROVAL OF BOARD AGENDA

A. Abstentions by Board Members

B. Public Comments

VI. APPROVAL OF CONSENT AGENDA

A. Academic Affairs / Academic Innovation and Strategy / Student Services

1. Approve the 2024-2025 Sabbatical Applications

Approve the 2024-2025 Sabbatical Applications

Staff Contact: Dr. Roger L. Yohe, Vice President, Academic Innovation and Strategy

2. Approve the Addition to the Canvas Contract: Canvas Impact

Approve Increase to Contract with Instructure Utilizing Florida State University Board of Trustees Contract Awarded Under Solicitation No. ITN 5774-4 in the Amount of \$127,441.74 through June 30, 2027

Staff Contact: Dr. Roger L. Yohe, Vice President of Academic Innovation and Strategy

3. Approve the 2025-2026 Class Meeting Calendar

Staff Contacts: Dr. Tunjarnika Coleman-Ferrell, Vice President of Academic Affairs and Ms. Susan Bierster, Interim Dean of Academic Affairs

4. Approve the CCC Computing Program Deletions - Fall 2024

Staff Contact: Mr. John Hadley, Dean of Business and Computer Science

5. Approve the Crime Scene Technology CCC Program Deletions

Staff Contact: Dr. Kimberly Lea, Dean of Workforce and Development

B. Finance and Administration**C. Information Services****VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA****VIII. TRUSTEES' COMMITTEE REPORTS****IX. PRESIDENT'S REPORT****A. 2024 Legislative Update**

Presenter: Ms. Abby Ross, Executive Director, Community Engagement and Special Assistant to the President

B. TMRW Sports Update

Presenter: Mr. Mike McCarley, Founder & CEO, TMRW Sports

X. INFORMATIONAL ITEMS**A. Academic Affairs / Academic Innovation and Strategy / Student Services****B. Finance and Administration****1. Financial Review and Analysis**

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

2. Second Quarter FY2023-2024 Procurement Reports - October 1, 2023 through December 31, 2023.

Staff Contact: Ms. Jennifer Alvarez, Director, Procurement

3. Planning and Construction Projects Status Report Dated February 1, 2024

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

C. Information Services**1. Cybersecurity State of the College**

Annual Cybersecurity Report

Presenters: Dr. Russell Kaufman, Chief Information Officer, and, Mr. Michail Roytshteyn, Information Security

2. Quarterly IT Purchase Contracts Report

Presenter: Mr. Ken Libutti, Chief Information Officer

D. Human Resources**1. Quarterly Human Resources Executive Summary**

Staff Contact: Mr. Michael Pustizzi, Chief Human Resources Officer

2. First Reading - Revision of DBOT Policy 5.44 Grounds for Termination of Employment

Staff Contact: Ms. Juanita Benjamin, Human Resources Director & Equity Office

3. First Reading - Repeal of DBOT Policy 5.68 Dismissal

Staff Contact: Ms. Juanita Benjamin, Human Resources Director & Equity Office

E. Legal

1. Quarterly Litigation Report

Staff Contract: Kevin Fernander, General Counsel

XI. ACTION ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. Approve a Permanent Utility Easement for Seacoast Utility Authority (SUA)

Staff Contact: Mr. Edgar Cintrón, Facilities Director

2. Approve Second Reading - Amendment to Board Policy 6Hx-18-4.46

Responsibilities of Property Custodian

Staff Contact: Mr. James Duffie, Vice President of Finance and Administration

3. Approve Second Reading - REPEAL Amendment to Board Policy 6Hx-18-4.47

Lost or Stolen Property

Staff Contact: Mr. James Duffie, Vice President of Finance and Administration

4. Approve Contract Amendment in the Amount of \$119,740 for ITB 2024-01TR

Drainage Improvements at the Palm Beach Gardens Campus

Presenters: Ms. Joan Rumsey, Assistant Director of Facilities, and Ms. Jennifer Alvarez, Procurement Director

5. Approve Contract with Advanced Roofing, Inc. for District Wide Roof

Assessments, Boca Raton CA & CB Building Roof Replacements, and Lake

Worth District Warehouse Roof Replacement

Presenters: Ms. Joan Rumsey, Assistant Director, Facilities, and, Ms. Jennifer Alvarez, Director, Procurement

Approve Contract, subject to General Counsel approval, with Advanced Roofing, Inc. for District Wide Roof Assessments, Boca Raton CA & CB Building Roof Replacements, and Lake Worth District Warehouse Roof Replacement Using the Pinellas County Government Contract No. 190-0336-BAR for Roofing Services & Supplies, Waterproofing & Related Products and Services in the Amount of \$1,280,007 through November 16, 2025, and authorize the President to execute contract documents

6. Approve Contract with Daikin Applied for PBG Chiller Replacements and Related Services

Approve Contract, subject to General Counsel approval, with Daikin Applied for PBG Chiller Replacements and Related Services Utilizing Omnia Partners Contract No.R200401 in the Amount of \$1,084,713 through September 30, 2024, and authorize the President to execute contract documents

Staff Contacts: Ms. Joan Rumsey, Assistant Director of Facilities, and Ms. Jennifer Alvarez, Procurement Director

7. Approve Contract Awards for Engineering Services for Each Engineering Discipline and Firm Recommended Over a Term of 3 Years, with the Option to Renew for an Additional Two Years, and authorize the President to execute contracts

Staff Contacts: Ms. Jennifer Alvarez, Director, Procurement and Mr. Edgar Cintron, Director, Facilities

8. Approve Contract with Trane U.S., Inc. Utilizing Omnia Partners Contract No. 3341, HVAC Products, Installation, and Related Products and Services in the Amount of \$392,814 through Project Completion, and authorize the President to execute the contract

Approve Contract, subject to General Counsel approval, with Trane U.S., Inc. Utilizing Omnia Partners Contract No. 3341, HVAC Products, Installation, Labor Solutions, and Related Products and Services in the Amount of \$392,814 through Project Completion, and authorize the President to execute the contract

Staff Contacts: Ms. Joan Rumsey, Assistant Director of Facilities, and Ms. Jennifer Alvarez, Procurement Director

C. Information Services

1. Approve Managed Print Services - Contract Recommendation with Sharp Electronics Corporation

Presenters: Dr. Russell Kaufman, Chief Information Officer, Ms. Jennifer Alvarez, Procurement Director

Approval, subject to approval by General Counsel, to contract with Sharp Electronic Solutions for Managed Print Services in the estimated annual amount of \$310,721 for a five-year term with one option to renew for an additional five years; and authorize the President to execute the contract documents.

XII. OTHER BUSINESS

Board Policy 6Hx-18-1.02 authorizes the President to approve routine business items and administrative appointments that would have appeared on the March Board meeting agenda. These items will be submitted for ratification at the April 16, 2024, District Board of Trustees meeting.

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- A. The College will be closed for Spring Break from March 4, 2024, through March 8, 2024.
- B. The next regular District Board of Trustees meeting will be held on April 16, 2024, on the Belle Glade campus beginning at 4:00 p.m.

XIV. ADJOURNMENT

*Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

1. Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
2. Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais). Anyone wishing to speak must submit a completed card prior to the start of the meeting. Comment cards will not be accepted at any other time of the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.