



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

AMENDED AGENDA • NOVEMBER 21, 2023

Regular Meeting

Palm Beach Gardens Campus

4:00 PM

BioScience Building, Room SC-127, 3160 PGA Boulevard, Palm Beach Gardens, FL 33410

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform student's lives.

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. COMMENTS AND RECOGNITIONS

A. Faculty Comment

Presenter: Mr. Alex Bruno, Associate Professor, Palm Beach Gardens Campus

B. Campus and New Faculty Update

Presenters: Dr. Stephen Joyner, Provost and Dean, Palm Beach Gardens Campus

Dr. Jyrece McClendon, Dean, Academic Affairs, Palm Beach Gardens

III. AGENDA ADDITIONS/DELETIONS

IV. APPROVAL OF BOARD MINUTES

A. Approve Minutes of October 17, 2023

V. APPROVAL OF BOARD AGENDA

A. Abstentions by Board Members

B. Public Comments

VI. APPROVAL OF CONSENT AGENDA

A. Academic Affairs / Academic Innovation and Strategy / Student Services

1. Approve 1800-Hour Transportation Program Deletions-Fall 2023

Staff Contact: Kimberly Lea, Dean of Workforce and Education Development

B. Finance and Administration

1. Approve 2023/2024 Unexpended Plant Fund 7 Adjusting Amendment

Staff Contact: Mr. James E. Duffie, Vice President, Finance & Administration

C. Information Services

D. Human Resources

VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

VIII. TRUSTEES' COMMITTEE REPORTS

IX. PRESIDENT'S REPORT

X. INFORMATIONAL ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. First Reading - Amendment to Board Policy 6Hx-18-4.46 Responsibilities of Property Custodian

Staff Contact: Mr. James E. Duffie, Vice President, Finance and Administration

2. First Reading - REPEAL Amendment to Board Policy 6Hx-18-4.47 Lost or Stolen Property

Staff Contact: Mr. James E. Duffie, Vice President, Finance and Administration

3. First Quarter FY 2023-2024 Procurement Report July 1, 2023 through September 30, 2023

Staff Contact: Ms. Jennifer Alvarez, Director, Procurement

4. Financial Review and Analysis

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

5. Planning and Construction Projects Status Report Dated November 1, 2023

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

C. Information Services

D. Human Resources

1. Quarterly Human Resources Executive Summary from July 1, 2023 to September 30, 2023

Staff Contact: Mr. Michael Pustizzi, Chief Human Resources Officer

E. Legal

1. Quarterly Litigation Report

Staff Contact: Mr. Kevin Fernander, General Counsel

XI. ACTION ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

1. Approve New Program: Cyber Security and Applied Artificial Intelligence

Presenter: Presenter: John Hadley, Interim Associate Dean of Academic Affairs

B. Finance and Administration

1. Approve Contract with Advanced Roofing, Inc. Using the Pinellas County Government Contract No. 190-0336-BAR for Roofing Services & Supplies, Waterproofing & Related Products and Services in the Amount of \$675,000 through November 2025

Staff Contact: Ms. Joan Rumsey, Assistant Director, Facilities

2. Approve Contract Award to Lego Construction Co. for Construction Management Services - Lake Worth Medical Simulation Laboratory Remodel in the Amount of \$2,800,000 through Project Completion

Staff Contacts: Ms. Jennifer Alvarez, Director, Procurement and Mr. Edgar Cintron, Director, Facilities

3. Approve Contract Award Recommendation for Continuing Contracts for Architectural Services

Approve Contracts for Architectural Services with Song + Associates, Gurri Matute PA, HKS Architects, Zyscovich Architects, Spiezle Architectural Group, KVH Architects, PGAL, and the Tamara Peacock Company Architects for Projects Not Exceeding \$4,000,000 Over a Term of 3 Years, with the Option to Renew for an Additional Two Years

Staff Contacts: Ms. Jennifer Alvarez, Director, Procurement and Ms. Joan Rumsey, Assistant Director, Facilities

XII. OTHER BUSINESS

Board Policy 6Hx-18-1.02 authorizes the President to approve routine business items and administrative appointments that would have appeared on the December Board Meeting Agenda. These items will be submitted for confirmation at the January 16, 2024, Board Meeting.

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

A. Thanksgiving Closure

The College will be closed for the Thanksgiving Holiday November 23-24, 2023. No classes are scheduled to begin at 5:00 p.m. or later the Wednesday prior to Thanksgiving Day. However, any class already in progress at 5:00 p.m. on that Wednesday should be completed. There are no classes scheduled for the Saturday and Sunday immediately following the Thanksgiving break.

B. Commencement

Commencement will be held at the Ball Park of the Palm Beaches on Tuesday, December 19, 2022, at 6:00 PM

C. Winter Break Closure

The College is closed for Winter Break from December 20, 2023, through January 1, 2024. The College will reopen on January 2, 2023. To accommodate student registration during the Winter Break, the Student Services Offices on the Lake Worth Campus will be open December 21-23, from 9:00 am - 6:00 pm to assist students with Spring 2023 registration.

D. January District Board of Trustees Meeting

The next regular District Board of Trustees meeting will be held on Tuesday, January 16, 2024, on the Lake Worth Campus.

XIV. ADJOURNMENT

*Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

1. Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
 2. Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais). Anyone wishing to speak must submit a completed card prior to the start of the meeting. Comment cards will not be accepted at any other time of the meeting.
 3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
 4. Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.
- Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.