



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

AGENDA • SEPTEMBER 19, 2023

Regular Meeting

Lake Worth Campus - DBOT

4:00 PM

Multi-Media Board Room, CE-129, 4200 Congress Avenue, Lake Worth, FL 33461

Palm Beach State College provides accessible student-centered teaching and learning experiences in academic, technical, and life-long learning to transform lives and strengthen our community.

1. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE BY CHAIRPERSON

2. COMMENTS AND RECOGNITIONS

A. Faculty Comment

Presenter: Dr. Dwight T. Elliot, MS. J.D., Professor, Information Management, Cybersecurity & Law

B. Lake Worth Campus Update

Presenter: Ms. Barbara Cipriano, Provost and Dean Lake Worth Campus

New Faculty Introductions

Presenter: Ms. Susan Bierster, M.H.S.S., Dean, Academic Affairs

3. AGENDA ADDITIONS/DELETIONS

4. APPROVAL OF BOARD MINUTES

A. Minutes of August 15, 2023 4:00 PM

5. APPROVAL OF BOARD AGENDA

A. Abstentions by Board Members

B. Public Comments*

Motion to Approve the Agenda

6. APPROVAL OF CONSENT AGENDA

A. Academic Affairs/Academic Innovation and Strategy/Student Services

1. Approve the 2023-24 PBSC Catalog Addenda

Staff Contact: Dr. Roger Yohe, Vice President, Academic Innovation and Strategy

B. Finance and Administration

1. Recommendation that the Palm Beach State College District Board of Trustees Authorize Amendment No. 4 to the General, Unrestricted, Operating Fund (Fund 1) Reclassifying Budget Expenditures from Current Operating Expense to Compensation Expense for the Fiscal Year 2022-23.

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

C. Information Services

7. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

8. TRUSTEES' COMMITTEE REPORTS

9. PRESIDENT'S REPORTS

A. Presentations

10. INFORMATIONAL ITEMS

A. Academic Affairs/Academic Innovation and Strategy/Student Services

B. Finance and Administration

1. Financial Review and Analysis

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

2. Planning and Construction Projects Status Report Dated September 1, 2023

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

C. Information Services

D. Human Resources

1. Medical and Dental Insurance Rates for the 2024 Calendar Year

Presenter: Ms. Cheryl Hare, Director Total Rewards

11. ACTION ITEMS

A. Academic Affairs/Academic Innovation and Strategy/Student Services

1. Approve the Panther Strong 2026 Strategic Plan of Palm Beach State College for FY2024-2026

Presenter: Mr. David Weber, Executive Director, Institute Research

2. Ratify the Contract Approval with Cyberbit - Online Curriculum and Learning System for the Cyber Security Curriculum of the Computer Science Program

Presenter: Mr. John Hadley, Interim Associate Dean, Computer Science

- B. Finance and Administration
1. Approve Carryforward Spending Plan and Review Annual Financial Report for the 2022-2023 Fiscal Year
Presenter: Mr. James Duffie, Vice President, Finance and Administration
 2. Approve a Contract Increase of \$4,000,000 Using E&I Contract #EI00059 Roofing Systems, Exterior Building Maintenance, Products, Supplies and Related Services
Staff Contact: Ms. Joan Rumsey, Assistant Director of Facilities and Ms. Jennifer Alvarez, Procurement Director
- C. Information Services
1. Approve Omnia Partners Region 14 RFP #45-22 Not to Exceed \$6,155,000 with Quarterly Reporting to the Board Detailing the Total Amount Spent
Presenters: Mr. Kenneth Libutti, Chief Information Officer and Ms. Jennifer Alvarez, Director, Procurement
 2. Approve Increase of \$9,255,000 to Spend Authorization Under State of Florida Alternate Contract Source No. 43220000-NASPO-19-ACS with Quarterly Reporting to the Board Detailing the Total Amount Spent
Presenters: Mr. Ken Libutti, Chief Information Officer and Ms. Jennifer Alvarez, Director, Procurement
 3. Approve E&I Cooperative Services Contract #CNR01439 Not to Exceed \$2,040,000 with Quarterly Reporting to the Board Detailing Total Amount Spent
Presenters: Dr. David Edris, Director, Client Support Services and Ms. Jennifer Alvarez, Director, Procurement
 4. Approve E&I Cooperative Services Contract # EI00049 with AVI-SPL, LLC Not to Exceed \$3,800,000 with Quarterly Reporting to the Board Detailing the Total Amount Spent
Presenters: Dr. David Edris, Director, Client Support Services and Ms. Jennifer Alvarez, Director, Procurement
 5. Approve E&I Cooperative Services Contract #EI00221 with B & H Photo and Electronics Corp Not to Exceed \$1,395,000 with Quarterly Reporting to the Board Detailing the Total Amount Spent
Presenters: Dr. David Edris, Director, Client Support Services and Jennifer Alvarez, Director, Procurement

- D. Human Resources
1. Approve Amendment to Board Policy 6Hx-18-5.301, Salary Schedules: Renaming Salary Schedule to Classification and Compensation Program - Second Reading

Staff Contact: Ms. Cheryl Hare, Director of Total Rewards

12. OTHER BUSINESS

- A. 2023-2024 President's Goals

13. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- A. Register now for the Palm Beach State College Foundation's 2023 Golf Classic to benefit student scholarships. The tournament will be held on Friday, October 20, 2023, at PGA National Resort & Spa. For more information visit: palmbeachstate.edu/Foundation/Golf.
- B. The College will be closed for Development Day on Tuesday, October 17, 2023.
- C. Community Service: Palm Beach County Food Bank, Boutwell Road, Lake Worth on Friday, September 22, from 9:00-12:00.
- D. The next District Board of Trustees meeting is scheduled for Tuesday, October 17, 2023, on the Lake Worth Campus.

14. ADJOURNMENT

*Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

1. Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
2. Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais). Anyone wishing to speak must submit a completed card prior to the start of the meeting. Comment cards will not be accepted at any other time of the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.