



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

MINUTES • FEBRUARY 27, 2024

Regular Meeting

Palm Beach Gardens Campus

4:00 PM

BioScience Building, Room SC-127, 3160 PGA Boulevard, Palm Beach Gardens, FL 33410

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform student's lives.

Attendance

Present:

Chair Patrice Bishop, Vice Chair Omar Soto, Trustee Carolyn Williams, Trustee Wendy Link, Trustee Melissa Friedman-Levine, Student Trustee Daniel Gil Sanchez

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the District Board of Trustees of Palm Beach State College was called to order at 4:03 pm on Tuesday, February 27, 2024, by Chair Patrice Bishop. Chair Bishop welcomed participants to the meeting and asked Trustee Williams to lead everyone in the Pledge of Allegiance.

II. COMMENTS AND RECOGNITIONS

Chair Bishop introduced Dr. Emmanuel Alvarado, Professor III to provide faculty comments for the Palm Beach Gardens Campus. Dr. Alvarado provided details on the Liberal Arts Conference 2024 "This We Believe." He also highlighted another initiative, New Faculty Experience Program, offered through the Center for Teaching and Learning Excellence. Dr. Alvarado explained how this professional development program orients new faculty to the College and enhances their teaching skills by exposing them to the wealth of student support services and teaching tools available.

III. AGENDA ADDITIONS/DELETIONS

NONE

IV. APPROVAL OF BOARD MINUTES

Approve the January 16, 2024 Meeting Minutes

 [DISTRICT BOARD OF TRUSTEES - January Regular Meeting Minutes Final.pdf](#)

Motion:

Motion to Approve the minutes from the January 16, 2024, Regular Board Meeting

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Trustee Wendy Link.

Approved

V. APPROVAL OF BOARD AGENDA

Motion:

Motion to Approve the February 27, 2024, Board Agenda

Motion moved by Trustee Wendy Link and motion seconded by Trustee Melissa Friedman-Levine.

Approved

- A. Abstentions by Board Members

NONE

- B. Public Comments

Noel Martinez, President and CEO, Palm Beach North Chamber of Commerce. Mr. Martinez spoke on behalf of their Board of Directors, to express their support for the partnership between the College and TMRW Sports for TGL's inaugural season. Mr. Martinez stated their mission is to boost economic vitality and business growth within the community and that TGL aligns perfectly with that goal by bringing significant exposure and global attention. They believe TGL will bring substantial economic, educational, and cultural benefits to the community and urge the Board to support the initiative and ensure its successful debut in January 2025.

Kelly Smallridge, President and CEO, Business Development Board (BDB). Ms. Smallridge thanked the Board for their vision and collaboration with TGL. Ms. Smallridge mentioned the same reasons for supporting the partnership between the College and TMRW Sports as Mr. Martinez, boosting economic vitality and business growth along with the job opportunities for the residents. Ms. Smallridge expressed to the Board that Palm Beach County (PBC) has never had an enterprise such as this in PBC and she urged them to move swiftly, without breaking rules or eliminating approvals, to ensure the target goal of January 2025 is met.

Harry Herrington, resident, Monet Oaks Community. Mr. Herrington mentioned he was for the project, but discussed his concern for an event building of that size being built in a residential neighborhood and what that will do to the neighborhood.

Terri Bates, resident, Monet Oaks Community. Ms. Bates shared her appreciation with working with Dr. Joyner, with the facilities team for planting substantial size native species hedges across the back to act as a buffer, and with TMRW Sports for staying after the meeting to talk with the residents and addressing their concerns.

Juliette Pouille, President, Palm Beach Gardens Campus Student Community Earth Club. Ms. Pouille spoke on behalf of the Community Earth Club to ensure the commitment to replace every tree removed with two native trees will be

honored. She also requested the timeline moving forward with the change in plans and if this changes the placement of trees.

VI. APPROVAL OF CONSENT AGENDA

Motion:

Motion to Approve the Consent Agenda

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

- A. Academic Affairs / Academic Innovation and Strategy / Student Services
1. Approve the 2024-2025 Sabbatical Applications
Staff Contact: Dr. Roger L. Yohe, Vice President, Academic Innovation and Strategy
[📄 MT 5983- 6.A.1.doc](#)
[📄 Sabbatical Summary 2024-2025 \(002\).pdf](#)
 2. Approve the Addition to the Canvas Contract: Canvas Impact
Approve Increase to Contract with Instructure Utilizing Florida State University Board of Trustees Contract Awarded Under Solicitation No. ITN 5774-4 in the Amount of \$127,441.74 through June 30, 2027
Staff Contact: Dr. Roger L. Yohe, Vice President of Academic Innovation and Strategy
[📄 MT 5977 - 6.A.2 Transmittal.doc](#)
[📄 32675.pdf](#)
 3. Approve the 2025-2026 Class Meeting Calendar
Staff Contacts: Dr. Tunjarnika Coleman-Ferrell, Vice President of Academic Affairs and Ms. Susan Bierster, Interim Dean of Academic Affairs
[📄 DBOT OnBoard Transmittal - 6.A.3 2025-2026 Class Meeting Calendar.docx](#)
[📄 2025-2026 Class Meeting Calendar 12.18.23.pdf](#)
 4. Approve the CCC Computing Program Deletions - Fall 2024
Staff Contact: Mr. John Hadley, Dean of Business and Computer Science
[📄 DBOT OnBoard Transmittal 6.A.4 - Program Deletion Computing CCC Programs 02.27.24.docx](#)
[📄 DBOT Consent Agenda Program Termination - Advanced Network Infrastructure CCC 02.27.24 \(2\).docx](#)

[!\[\]\(125d701e9425b54c764340b5671b38cd_img.jpg\) DBOT Consent Agenda Program Termination - Information Tech Technician CCC 02.27.24.docx](#)

[!\[\]\(21199eb166cc97331a0c54c649195dcc_img.jpg\) DBOT Consent Agenda Program Termination - Network Infrastructure CCC 02.27.24.docx](#)

5. Approve the Crime Scene Technology CCC Program Deletions

Staff Contact: Dr. Kimberly Lea, Dean of Workforce and Development

[!\[\]\(e78f798d4ea5c530c9db49e7d26e6b95_img.jpg\) DBOT OnBoard Transmittal 6.A.5 - Program Termination Crime Scene Technology CCC 02.27.24.docx](#)

[!\[\]\(23d9fc146e83b5c3013cfa32c784f8d5_img.jpg\) DBOT Consent Agenda Program Termination - Crime Scene Technology CCC 02.27.24.docx](#)

- B. Finance and Administration
- C. Information Services

VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

NONE

VIII. TRUSTEES' COMMITTEE REPORTS

Trustee Friedman-Levine, Foundation Committee, provided an update on the Foundation's fundraising goal to date. She provided information on the STEAM Luncheon taking place on April 16, 2024, at the Kravis Center. Trustee Friedman-Levine announced the luncheon would bear the name of Yvonne Boice in memory of her passion and leadership for the event, and provided the keynote speaker name, Gary Vaynerchuk, who was made available to us through our partnership with TMRW Sports. She also announced the \$300,000 contribution that was made to the College through the TMRW Sports partnership.

Trustee Link, Finance Committee, shared key takeaway points from the half-day best practices and construction contracting workshop on February 8, 2024. Chair Bishop, Trustee Friedman-Levine and Trustee Williams also attended the meeting.

IX. PRESIDENT'S REPORT

- A. 2024 Legislative Update (Presenters: Ms. Abby Ross, Executive Director, Community Engagement and Special Assistant to the President)

Ms. Abby Ross, Executive Director, Community Engagement and Special Assistant to the President, shared with the Board that we are in the appropriations stage of the legislative session. The Senate and the House will need to align on the final figures for our Library and Emergency Response Training Center (ERTC) budget request in order to get the appropriations. Ms. Ross shared that the request for the State Group Health Insurance Program is moving forward and in the right direction. She brought several bills to the Boards attention that impact higher education such as HB 1285/SB 996, HR 767/SB 62, HB 7051/SB 7032, HR 917/SB 460, and HB 151/SB 242.

 [2.27.24 Legislative Update ARR.pdf](#)

B. TMRW Sports Update (Presenters: Mr. Mike McCarley, Founder & CEO, TMRW Sports)

Mr. Mike McCarley, Founder & CEO, TMRW Sports, updated the Board on the progress in their partnership with the College, the timeline of events to date, internship opportunities to date, the materials for the new building and the new hurricane code of Cat 5. Mr. McCarley also shared photos of the exterior rendering. There was discussion of TMRW Sports possibly using the facility for events other than golf. Mr. McCarley stated the use of the building has not changed from the original lease agreement, so at this time, they will only utilize the building for the golf events. He further stated that the spectator seating will remain the same (1500) as stated in the original lease agreement. It was noted that the occupancy rate of the building increased to 2500. Mr. McCarley stated that there may be more than 1500 in the venue because of the additional people needed to host the event.

Board members had concerns with the change to a permanent structure and concerns with the building not matching or coordinating with other buildings on the campus.

The Board had the following questions and requests:

What building material is being used for construction? (i.e., if steel what type of steel)

What is the lifespan of the building?

What will happen to the building once the lease ends?

How will the building age over time?

How will the building impact the neighborhood and Palm Beach Gardens as a whole?

Will there be updates made to the building over time?

Will TMRW Sports increase the seating capacity now that the building is larger?

Will TMRW Sports utilize the building for any events other than golf?

The Board would like to review the new site plan with landscape included.

The Board would like to receive a sample of the building material.

The Board requested a picture of a building that was built with the same materials for a visual reference.

The Board requested that the College is consulted before any additional seating is added to the existing 1500 seats.

The Board requested that TMRW Sports provide some type of security to cover the cost of removing the building at the end of the lease.

The Board requested that TMRW Sports follow the College's policy or procedure regarding naming rights at the facility and include a financial contribution to the College with these opportunities.

The Board requested that the College approve any additional non-golf events in the building.

The Board requested revenue-sharing opportunities now that the new size of the building opens up other possible uses of the facility.

The Board requested notice and cooperation with the College for the scheduling of all events in the venue.

TMRW Sports requested an expedited approval of the amended lease agreement to ensure they can keep to the new January 2025 opening date. The Board requested to have all the answers to questions and concerns from tonight's meeting, the community's concerns from their meeting immediately following the Board Meeting, and the new site plan to include landscaping be provided at least a week in advance of a Special Meeting to take place within two weeks. The Board agreed to hold a Special Meeting on Tuesday, March 12, 2024, at 4:00 PM with a backup date of Friday, March 15, 2024, at 4:00 PM to address the lease amendment.

President Parker asked Mr. Kirk Stetson, Manager, Facilities, Planning and Construction, to speak with the Board and provide his professional perspective on the new building. Mr. Stetson stated he did not receive the plans for the new building from TMRW Sports to review, but expressed how pleased the Facilities and Facilities Planning Departments are with a new permanent conventional building. He stated the building would have a life expectation of 50 years. Mr. Stetson mentioned that the PBG Eisey Campus Theatre is 98 ft high, which is 23 ft higher (2 stories higher) than the proposed new building. Board members asked Mr. Stetson if he viewed the actual metal material that was mentioned to be used in the construction of the building. Mr. Stetson had not viewed a sample of the material.

[TMRW Sports PBSC Board Presentation 2.27.2024](#)

X. INFORMATIONAL ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. Financial Review and Analysis

Mr. James Duffie, Vice President, Finance and Administration, provided this information as part of the Board packet. Trustees had no questions or comments.

 [MT 5718-10.B.1.docx](#)

 [Budget.Analysis.January.31.2024.pdf](#)

2. Second Quarter FY2023-2024 Procurement Reports - October 1, 2023 through December 31, 2023.

Ms. Jennifer Alvarez, Director, Procurement, provided this as part of the Board packet. Trustees had no questions or comments.

 [MT 5963-10.B.2.docx](#)

 [2nd Quarter FY2024 Purchase Order Report.pdf](#)

 [2nd Quarter FY2024 Supplier Contract Report.pdf](#)

3. Planning and Construction Projects Status Report Dated February 1, 2024

Mr. Kirk Stetson, Manager, Facilities, Planning and Construction provided this information as part of the Board packet. President Parker asked Mr. Stetson to provide information on the Loxahatchee Groves Topping-Off event that took place on Friday, February 9, 2024.

 [MT 5907-10.B.3.docx](#)

 [Planning and Construction Projects Schedule.pdf](#)

C. Information Services

1. Cybersecurity State of the College

Annual Cybersecurity Report

Mr. Michail Roytshteyn, Information Security, spoke to the report as mandated by the Federal Trade Commission, safeguard rule and Graham Leach Bailey Act (GLBA). Mr. Roytshteyn broke down the presentation by the various pillars of security. One important note there were no major findings in the first IT risk assessment for GLBA. Chair Bishop asked how often the College performs simulated phishing campaigns and whether it's new employees that fail the test. Mr. Roytshteyn stated the College performs them quarterly with both new and current staff failing the test.

 [10.C.1 2024 State of the College Report-Cybersecurity.docx](#)

 [Cybersecurity State of the College - Official Presentation 2024.pdf](#)

2. Quarterly IT Purchase Contracts Report

Mr. Ken Libutti, Chief Information Officer, provided the Board mandated update to the IT project contracts to date including projects started, completed, and those planned for the next quarter as a follow up to the Board's request to receive quarterly reports after approving contract authority for approximately 22M at the August Board meeting. Mr. Libutti shared the work performed, equipment purchased, future projects, the vendors used, and the quarterly spend amount to date. Trustees had no questions or comments.

President Parker asked Mr. Libutti to remain at the podium while the Board and College thanked him for his years of service to the College with a video montage of his years at the College. Dr. Russell Kaufman, Chief Information Officer, presented Mr. Libutti with two framed pictures of his staff as well as the College community.

 [10.C.2 Transmittal IT Contracts Update.docx](#)

 [10.C.2 IT Purchase Contracts DBOT.pdf](#)

D. Human Resources

1. Quarterly Human Resources Executive Summary

Mr. Michael Pustizzi, Chief Human Resources Officer, provided the summary as part of the Board packet. Trustees had no questions or comments.

 [Onboard Transmittal 10.D.1.pdf](#)

 [Executive Summary 02.2024.pdf](#)

2. First Reading - Revision of DBOT Policy 5.44 Grounds for Termination of Employment

Ms. Juanita Benjamin, Human Resources Director & Equity Office, provided the Board with a brief overview of the revision to the Grounds of Termination of Employment Policy. Chair Bishop asked if the "good and sufficient" reasons listed in the policy stating failure to comply with Federal and State Statute and the Board of Trustees Policies covers everything not listed in the policy. Ms. Benjamin responded that it does cover everything else not already listed. Trustees had no additional questions or comments.

 [OnBoard Transmittal 10.D.2.pdf](#)

 [Revision of DBOT Policy 5.44 Grounds for Termination of Employment - Instructors or Administrators PDF with Redlines.pdf](#)

3. First Reading - Repeal of DBOT Policy 5.68 Dismissal

Ms. Juanita Benjamin, Human Resources Director & Equity Office, provided a brief explanation as to why they were repealing the Dismissal Policy. Trustees had no questions or comments.

 [OnBoard Transmittal 10.D.3.pdf](#)

 [Repeal of DBOT Policy 5.68 Dismissal.pdf](#)

E. Legal

1. Quarterly Litigation Report

Mr. Kevin Fernander, General Counsel, provided the report as part of the Board packet. Trustees had no questions or comments.

 [10.E.1 Transmittal Qtr Lit Report.docx](#)

 [Quarterly Litigation Update.pptx](#)


XI. ACTION ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. Approve a Permanent Utility Easement for Seacoast Utility Authority (SUA)

Mr. Edgar Cintrón, Facilities Director, provided this information as part of the Board packet. President Parker asked Mr. Cintrón to provide a brief explanation of the item. Vice Chair Soto questioned the size of the easement to which Mr. Cintrón stated 20x30. Trustees had no additional questions or comments.

 [MT 5914-11.B.1.docx](#)

 [Seacoast Utility Easement v2.pdf](#)

Motion:

Motion to Approve a Permanent Utility Easement for Seacoast Utility Authority (SUA)


Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Wendy Link.

Approved

2. Approve Second Reading - Amendment to Board Policy 6Hx-18-4.46 Responsibilities of Property Custodian

Mr. James Duffie, Vice President of Finance and Administration, provided this as part of the Board packet. Trustees had no questions or comments.

 [MT 5958-11.B.2.docx](#)

 [REDLINED-Second-Reading-6Hx-18-4.46 Responsibilities of Property Custodians.pdf](#)

Motion:

Motion to Approve Second Reading - Amendment to Board Policy 6Hx-18-4.46 Responsibilities of Property Custodian

Motion moved by Trustee Wendy Link and motion seconded by Trustee Melissa Friedman-Levine.

Approved

3. Approve Second Reading - REPEAL Amendment to Board Policy 6Hx-18-4.47 Lost or Stolen Property

Mr. James Duffie, Vice President of Finance and Administration, provided this as part of the Board packet. Trustees had no questions or comments.

 [MT 5961-11.B.3.docx](#)

 [REDLINED-REPEAL-Second-Reading-6Hx-18-4.47 Lost-or-Stolen-Property.pdf](#)

Motion:

Motion to Approve Second Reading - REPEAL Amendment to Board Policy 6Hx-18-4.47 Lost or Stolen Property

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

4. Approve Contract Increase in the Amount of \$119,740 for ITB 2024-01TR Drainage Improvements at the Palm Beach Gardens Campus

Ms. Joan Rumsey, Assistant Director of Facilities provided a brief overview on the damage of additional stormwater drains on the Palm Beach Gardens Campus. The additional damage was found during the preconstruction phase when the company performed a CCTV inspection. Trustees had no questions or comments.

 [MT 5982-11.B.4.docx](#)

 [Timothy Rose Contracting Revised Pricing.pdf](#)

Motion:

Motion to Approve Contract Increase in the Amount of \$119,740 for ITB 2024-01TR Drainage Improvements at the Palm Beach Gardens Campus

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Trustee Carolyn Williams.

Approved

5. Approve Contract with Advanced Roofing, Inc. for District Wide Roof Assessments, Boca Raton CA & CB Building Roof Replacements, and Lake Worth District Warehouse Roof Replacement

Approve Contract, subject to General Counsel approval, with Advanced Roofing, Inc. for District Wide Roof Assessments, Boca Raton CA & CB Building Roof Replacements, and Lake Worth District Warehouse Roof Replacement Using the Pinellas County Government Contract No. 190-0336-BAR for Roofing Services & Supplies, Waterproofing & Related Products and Services in the Amount of \$1,280,007 through November 16, 2025, and authorize the President to execute contract documents

Ms. Joan Rumsey, Assistant Director, Facilities, provided a brief overview of the roof repairs that require replacements on the Boca and Lake Worth Campuses. Trustees had no questions or comments.

 [TRMTL Advanced Roofing Contract MT5966.doc](#)

 [Piggyback Agreement AdvancedRoofing.pdf](#)

 [PROP AdvancedRoofing 2024 RoofAssetManagement.pdf](#)

Motion:

Motion to Approve Contract, subject to General Counsel approval, with Advanced Roofing, Inc. for District Wide Roof Assessments, Boca Raton CA & CB Building Roof Replacements, and Lake Worth District Warehouse Roof Replacement Using the Pinellas County Government Contract No. 190-0336-BAR for Roofing Services & Supplies, Waterproofing & Related Products and Services in the Amount of \$1,280,007 through November 16, 2025, and authorize the President to execute contract documents

Motion moved by Trustee Carolyn Williams and motion seconded by Vice Chair Omar Soto.

Approved

6. Approve Contract with Daikin Applied for PBG Chiller Replacements and Related Services

Approve Contract, subject to General Counsel approval, with Daikin Applied for PBG Chiller Replacements and Related Services Utilizing Omnia Partners Contract No. R200401 in the Amount of \$1,084,713 through September 30, 2024, and authorize the President to execute contract documents

Ms. Joan Rumsey, Assistant Director of Facilities and Ms. Jennifer Alvarez, Procurement Director, provided this as part of the Board packet. Trustees had no questions or comments.

 [TRMTL Daikin MT5968-11.B.6.doc](#)

Motion:


Motion to Approve Contract, subject to General Counsel approval, with Daikin Applied for PBG Chiller Replacements and Related Services Utilizing Omnia Partners Contract No.R200401 in the Amount of \$1,084,713 through September 30, 2024, and authorize the President to execute contract documents

Motion moved by Trustee Wendy Link and motion seconded by Trustee Carolyn Williams.

Approved

7. Approve Contract Awards for Engineering Services for Each Engineering Discipline and Firm Recommended Over a Term of 3 Years, with the Option to Renew for an Additional Two Years, and authorize the President to execute contracts

Ms. Jennifer Alvarez, Director, Procurement and Mr. Edgar Cintron, Director, Facilities, provided this as part of the Board Packet. Ms. Alvarez also provided a brief overview of the engineering disciplines and the solicitation process. Trustees had no questions or comments.

 [MT 5969-11.B.7.docx](#)

 [Award-Notice-RFQu 2023-11LC Engineering Services Under a Continuing Contract 1.12.24.pdf](#)

 [Final Consolidated Scoresheet RFQu 2023-11LC 1.12.24 .xlsx](#)

 [Final Consolidated Scoresheet RFQu 2023-11LC 1.12.24.pdf](#)

Motion:

Motion to Approve Contract Awards for Engineering Services for Each Engineering Discipline and Firm Recommended Over a Term of 3 Years, with the Option to Renew for an Additional Two Years, and authorize the President to execute contracts

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Melissa Friedman-Levine.

Approved

8. Approve Contract with Trane U.S., Inc. Utilizing Omnia Partners Contract No. 3341, HVAC Products, Installation, and Related Products and Services in the Amount of \$392,814 through Project Completion, and authorize the President to execute the contract

Approve Contract, subject to General Counsel approval, with Trane U.S., Inc. Utilizing Omnia Partners Contract No. 3341, HVAC Products, Installation, Labor Solutions, and Related Products and Services in the Amount of \$392,814 through Project Completion, and authorize the President to execute the contract.

Ms. Joan Rumsey, Assistant Director of Facilities and Ms. Jennifer Alvarez, Procurement Director provided this information as part of the Board packet. Trustee Link asked if this was part of a competitive bid process. Ms. Alvarez explained this contract was piggybacked from Omnia's contract with Trane U.S., Inc.

 [MT 5967-11.B.8.docx](#)

 [Piggyback Agreement Trane.pdf](#)

Motion:

Motion to Approve Contract, subject to General Counsel approval, with Trane U.S., Inc. Utilizing Omnia Partners Contract No. 3341, HVAC Products, Installation, Labor Solutions, and Related Products and Services in the Amount of \$392,814 through Project Completion, and authorize the President to execute the contract

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

C. Information Services

1. Approve Managed Print Services - Contract Recommendation with Sharp Electronics Corporation (Presenters: Dr. Russell Kaufman, Chief Information Officer, Ms. Jennifer Alvarez, Procurement Director)

Approval, subject to approval by General Counsel, to contract with Sharp Electronic Solutions for Managed Print Services in the estimated annual amount of \$310,721 for a five-year term with one option to renew for an additional five years; and authorize the President to execute the contract documents.

Dr. Russell Kaufman, Chief Information Officer and Ms. Jennifer Alvarez, Director, Procurement, provided an overview of the state of the College's current printers and services. Dr. Kaufman and Ms. Alvarez also provided details on the requested new provider's printers and services and the money the College will save by making this change. Trustees had no questions or comments.

 [11.C.1 Managed Print Services Transmittal .docx](#)

 [Piggyback Agreement - Sharp and PBSC on Managed Print Services Contract No. 44000000-NASPO-19-ACS.docx](#)

Motion:

Motion to Approve, subject to approval by General Counsel, to contract with Sharp Electronic Solutions for Managed Print Services in the estimated annual amount of \$310,721 for a five-year term with one option to renew for an additional five years; and authorize the President to execute the contract documents.

Motion moved by Trustee Wendy Link and motion seconded by Trustee Carolyn Williams.

Approved

XII. OTHER BUSINESS

Board Policy 6Hx-18-1.02 authorizes the President to approve routine business items and administrative appointments that would have appeared on the March Board meeting agenda. These items will be submitted for ratification at the April 16, 2024, District Board of Trustees meeting.

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- A. The College will be closed for Spring Break from March 4, 2024, through March 8, 2024.
- B. The next regular District Board of Trustees meeting will be held on April 16, 2024, on the Belle Glade campus beginning at 4:00 p.m.

Chair Bishop mentioned to the Trustees that the Foundation will host the Trustees at the April 14, 2024 Polo Event. She stated the invite would be shared with them this week and she hoped to see them all there.

President Parker followed up with the Trustees to solidify the discussion regarding a special meeting for the TMRW Sports Amended Lease. President Parker stated the Special Meeting would take place on Tuesday, March 12, 2024, at 4:00 PM on the Palm Beach Gardens Campus, with the understanding that a backup date of Friday, March 15, 2024, at 4:00 PM was possible. President Parker agreed to work in conjunction with Mr. McCarley to provide documents to share with the Board over the next 7-8 days to give them an opportunity to have enough time to review the information in order to be prepared to vote at the meeting. She also made a commitment to provide the Board with details from the community meeting held immediately following the Board meeting within 48 hours.

XIV. ADJOURNMENT

Chair Bishop requested a motion to adjourn the meeting at 6:33 pm

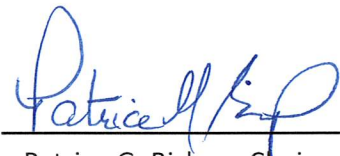
Motion:

Motion to Approve Adjournment of the February 27, 2024, Regular Board Meeting

Motion moved by Trustee Wendy Link and motion seconded by Trustee Carolyn Williams.

Approved

ATTEST:



Patrice G. Bishop, Chairperson



Ava L. Parker, J.D., President