



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

MINUTES • June 18, 2024

Regular Meeting

Lake Worth Campus - DBOT

4:00 PM

Multi-Media Board Room, CE-129, 4200 Congress Avenue, Lake Worth, FL 33461

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform student's lives.

Attendance

Present:

Chair Patrice Bishop, Vice Chair Omar Soto, Trustee Melissa Friedman-Levine, Trustee Daniel Z. Epstein, Trustee Jon Harrison (remote), Student Trustee Daniel Gil-Sanchez

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the District Board of Trustees of Palm Beach State College was called to order at approximately 3:02 p.m. on Tuesday, June 18, 2024, by Chair Patrice Bishop. Chair Bishop welcomed participants to the meeting. The Chair asked Trustee Epstein to lead in the Pledge of Allegiance.

II. COMMENTS AND RECOGNITIONS

A. Faculty Comment

Chair Bishop introduced Associate Professor Sandy DeMauro to provide the faculty comments. Associate Professor DeMauro shared information on the Dr. Floyd F. Koch Honors College and the faculty involvement within the Honors College.

III. AGENDA ADDITIONS/DELETIONS

NONE

IV. APPROVAL OF BOARD MINUTES

A. Approve the April 16, 2024 Regular Meeting Minutes

 [DISTRICT BOARD OF TRUSTEES - Regular Meeting Minutes-Final.pdf](#)

Motion:

Motion to Approve the minutes from the April 16, 2024, Regular Board Meeting

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Daniel Z. Epstein.

Approved

V. APPROVAL OF BOARD AGENDA

- A. Abstentions by Board Members

NONE

- B. Public Comments

NONE

Motion:

Motion to Approve the June 18, 2024 Board Agenda

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

VI. APPROVAL OF CONSENT AGENDA

Motion:

Motion to Approve the Consent Agenda

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Daniel Z. Epstein.

Approved

- A. Academic Affairs / Academic Innovation and Strategy / Student Services

1. Approve 2023-2024 Continuing Contract

Staff Contact: Sheila Scott-Lubin, Associate Vice President, Academic Affairs

 [MT 6063 - 6.A.1.docx](#)

2. Approve the 2024-2025 PBSC Catalog

Staff Contact: Julie Sivigny, Dean, Curriculum

 [MT 6040-6.A.2.docx](#)

 [2024-2025 Palm Beach State College Catalog - DRAFT.docx](#)

 [2024-2025 LEGAL redline Catalog.docx](#)

 [2023-24 PBSC 2024-25PBSC redline2 4.29.24.docx](#)

 [2024-2025 - Student Services Redline Catalog.docx](#)

 [2024-2025 Palm Beach State College Catalog - Draft 2 4.29.24-1.docx](#)

3. Approve the 2024-2025 Student Handbook

Staff Contact: Dr. Peter Barbatis, Vice President, Student Services and Enrollment Management

 [MT6153-6.A.3.docx](#)

 [Student-Handbook Final Draft 2024-2025 April30-RedLine ForApproval.docx](#)

 [MT6153-6.A.3.doc](#)

B. Finance and Administration

1. Approve 2024/2025 Unexpended Plant Fund 7 Budget

Staff Contact: Mr. James Duffie, Vice President, Finance & Administration

 [MT 6123-VI.B.1.docx](#)

 [2024-2025 Unexpended Plant Fund 7 Budget.pdf](#)

2. Accept Fiscal Year 2023-2024 District Fire, Casualty, and Sanitation Inspection Report.

Staff Contacts: Mr. Edgar Cintron, Director, Facilities, and Ms. Danielle Rao, District Fire Official

 [TRMTL Fire and Sanitation Rpt MT5931 VI.B.2.docx](#)

 [2024MayFireReport-Signed.pdf](#)

3. Approve \$83,600 Increase to Contract with Harvard Jolly for the Purpose of Selecting Specialized Medical Fixtures and Equipment for the Lake Worth Campus Medical Simulation Lab. This Brings the Total Contract Value to \$401,512.

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

 [TRMTL HarvardJolly MedSim \\$83K PO](#)


[Incrs FFE MT6150 VI.B.3.docx](#)

 [PROP HarvardJolly\(\\$83,600 CO2 PO013126\) 5-9-24.pdf](#)

 [PO HarvardJolly\(\\$317,912 PO013126 CO1\) 6-27-23.pdf](#)

 [PO HarvardJolly\(\\$293,952 PO013126\) 12-9-21.pdf](#)

 [COI Harvard Jolly \(exp 8-1-24\) 4-24-24.pdf](#)

 [ArchAgrmnt SingleProj HarvardJolly MedSimLab FullyExecuted 12-6-21.pdf](#)

4. Approve the 2023 Foundation Audit

Staff Contact: Mr. James E. Duffie, Vice President, Finance and Administration

 [MT 6147 - VI.B.4.docx](#)

 [PBSC Foundation Inc., Financial Statement 2023-2022.pdf](#)

5. Approve Prequalification Certificates for Construction Manager at Risk Services Over a Term of Three Years, with the Option to Renew for an Additional Two Years

Staff Contacts: Mr. Edgar Cintron, Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement

 [Trsmtl CMAR Prequalification MT6156.docx](#)

 [Sample Prequalification Certificate CMAR.docx](#)

 [CMAR-RFQu2024-05DC-Final.pdf](#)

C. Information Services

D. Human Resources

VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

NONE

VIII. TRUSTEES' COMMITTEE REPORTS

Chair Bishop shared her experience attending the Convening held by Florida's Education Commissioner, Manny Diaz in May. This was the third annual convening, and the first time Board Chairs were invited to attend. Chair Bishop shared that PBSC is ahead of the accreditation process and thanked the team for their hard work and leadership.

IX. PRESIDENT'S REPORT

President Parker provided the Board with a brief updated on the Governor's signing of the Budget. The President shared that the 9.7M Lake Worth Library renovation funding and the State Health Insurance Plan were approved. However, the \$80M allocation to help with the transition over to the plan was vetoed.

- A. TMRW Sports Update (Presenters: Dr. Stephen Joyner, Provost and Dean, Palm Beach Gardens Campus)

Dr. Stephen Joyner, Provost and Dean, Palm Beach Gardens Campus, updated the Board on the progress of TMRW Sports building construction, the announcement of all six teams being identified, and provided a brief update to the berm and fencing on the grounds around the building. Dr. Joyner invited Mr. Rutherford up to the podium to discuss the check from Next League for the TMRW Sports fund of the Palm Beach State College Foundation.

- B. Foundation Presentation (Presenters: Mr. David Rutherford, Vice President, Institutional Advancement and CEO, The Foundation for Palm Beach State College)

Mr. David Rutherford, Vice President, Institutional Advancement and CEO, The Foundation for Palm Beach State College gave a brief update on the donations received to date. Ricky Wade, Foundation Board Chair along with Noel Guillama, Foundation Board Vice Chair presented the College with a check for 10.6M designated to advance the College's greatest needs and highest priorities.

X. INFORMATIONAL ITEMS

- A. Academic Affairs / Academic Innovation and Strategy / Student Services
- B. Finance and Administration

1. Monthly Financial Review & Analysis

President Parker stated Mr. James Duffie, Vice President, Finance and Administration, discussed this item in detail during the June 11, 2024, DBOT Workshop and included it as part of the Board packet. Mr. Duffie was available to answer any additional questions. Trustees had no questions or concerns.

 [MT 5721 X.B.1.docx](#)

 [Budget.Analysis.May.31.2024.pdf](#)

2. Foundation Annual Budget FY 24-25

President Parker stated Mr. James Duffie, Vice President, Finance and Administration, discussed this item in detail during the June 11, 2024, DBOT Workshop and included it as part of the Board packet. Mr. Duffie reminded the Board that this was part of the total College annual

budget and is required to be separated out. Trustees had no questions or concerns.

 [MT-6127-X.B.2.docx](#)

 [Annual-Foundation-Budget-FY-24-25.pdf](#)

3. District Facilities Master Projects List Dated June 3 2024

Mr. Kirk Stetson, Manager, Facilities, Planning and Construction, provided this information as part of the Board packet. Trustees had no questions or comments.


 [TRMTL June ConstStatus MT6080 X.B.3.docx](#)


 [District Facilities Master Projects List 6-3-2024.pdf](#)

4. First Reading - Amendment to Board Policy 6Hx-18-3.49 Sexual Predator (Presenters: Dr. Delsa Bush, Director of Security, Safety and Risk Management)

Dr. Delsa Bush, Director, Security, Safety and Risk Management, shared the first reading recommended revisions to the Sexual Predator or Offender Information Notification /Publication Policy. Trustees had no questions or comments.

 [MT 6034- 10.B.4.docx](#)

 [DBOT Policy 3.49 - Sexual Predator or Offender InfoNotificationPublication.pdf](#)

 [Final Proposal for Sexual PredatorOffender-InfoNotification-Publication Policy 6Hx-18-3.docx](#)

5. Quarterly Procurement Report January 1, 2024 through March 31, 2024

Ms. Jennifer Alvarez, Director, Procurement, provided this information as part of the Board packet. Trustees had no questions or comments.

 [Transmittal MT 6106 XB5 Quarterly Procurement Report.docx](#)

 [Purchase Orders 3rdQ 2023.pdf](#)

 [Supplier Contracts 3rdQ 2023.pdf](#)

 [Purchase Orders 3rd Quarter FY24.pdf](#)

 [Supplier Contracts 3rdQ 2024.pdf](#)

6. Annual Surplus Asset Sales and Donations July 1, 2023 through April 4, 2024

Ms. Jennifer Alvarez, Director, Procurement, provided this information as part of the Board packet. Trustees had no questions or comments.

 [Transmittal MT 6090 XB6 Surplus Sales Report.docx](#)

 [Surplus YTD Donations as of 4022024.pdf](#)

 [Surplus YTD Auction Sales as of 4022024 FY 24.pdf](#)

C. Information Services

1. Quarterly IT Purchase Contracts Report (Presenters: Dr. Russell Kaufman, Chief Information Officer and Dr. David Edris, Director, Client Support Services)

Dr. David Edris, Director, Client Support Services provided the IT Project Contracts report. Dr. Edris shared details on current and future IT projects along with the total spend summary per vendor. Dr. Edris requested a change in the reporting frequency to better align with the budget year. Vice Chair Soto concurred that quarterly reports were too frequent and suggested twice a year reporting.

 [Transmittal-IT Project Contracts Report.docx](#)

D. Human Resources

1. Quarterly Human Resources Executive Summary from January 1, 2024 to March 31, 2024

Mr. Michael Pustizzi, Chief Human Resources Officer, provided this information as part of the Board packet. Trustees had no questions or comments.

 [Onboard Transmittal 10.D.1.pdf](#)

 [Executive Summary May 2024 \(3\).pdf](#)

E. Office of General Counsel

1. Quarterly Litigation Report

Mr. Geovanni Denis, Associate General Counsel, provided this information as part of the Board packet. Trustees had no questions or comments.

 [MT 6136 Transmittal Lit Report .docx](#)

 [Lit Report May 2024 .pdf](#)

 [Legal Docket May 2024.docx](#)

XI. ACTION ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

1. Approve the College's Move to Higher Learning Commission Accreditation Agency (Presenters: Sheila Scott-Lubin, Associate Vice President, Academic Affairs)

Ms. Sheila Scott-Lubin, Associate Vice President, Academic Affairs, provided an update on where the College is with the mandated change in Institutional Accreditor. Ms. Scott-Lubin stated the College is on step 5 of 10 in the process. She shared that the Accreditation Committee reviewed three different agencies: Higher Learning Commission (HLC), Middle States Commission on Higher Education (MSCHE), and Northwest Commission on Colleges and Universities (NWCCU). The committee determined that the Higher Learning Commission Accreditation most aligned with the College's mission and values. Trustees had no questions or comments.

 [MT6125 -11.A.1.docx](#)

 [reasonable cause.pdf](#)

 [2024.06.18 DBOT Institutional Accreditation \(003\).pdf](#)

Motion:

Motion to Approve the College's move to the Higher Learning Commission Accreditation Agency

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

2. 2024-2026 Dual Enrollment Articulation Agreement for Palm Beach County (Presenters: Dr. Karline Prophete, Interim Dean, Student Development and Success)

Dr. Karline Prophete, Interim Dean, Student Development and Success, shared the positive impact of the agreement. Dr. Prophete provided the proposed minor changes that clarify the language in the agreement. Trustees had no questions or comments.

 [MT6042-11.A.2 Transmittal.docx](#)

 [Articulation Agreement .docx](#)

Motion:

Motion to Approve the 2024-2026 Dual Enrollment Articulation Agreement

Motion moved by Trustee Daniel Z. Epstein and motion seconded by Trustee Melissa Friedman-Levine.

Approved

B. Finance and Administration

1. Approve Capital Improvement Plan and Legislative Budget Request for Fiscal Years 2025-2026 through 2027-2028 (Presenters: Mr. Kirk Stetson, Manager, Facilities Planning and Construction)

Mr. Kirk Stetson, Manager, Facilities Planning and Construction, shared the 2025-2026 CIP funding priorities for the College. Mr. Stetson provided a brief overview of the annual CIP process. Trustees had no questions or comments.

 [TRMTL CIP MT5933 XI.B.1.docx](#)

 [A-CIP Transmittal-2024.pdf](#)

 [C CIP2 2024-LtrSize-Priority-Order-for-DBOT.pdf](#)

Motion:

Motion to Approve the Capital Improvement Plan and Legislative Budget Request for Fiscal Years 2025-2026 through 2027-2028

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Trustee Daniel Z. Eptstein.

Approved

2. Approve the Fund 1 Operating Budget, 2024-2025

President Parker stated Mr. James Duffie, Vice President, Finance and Administration, discussed this item in detail during the June 11, 2024, DBOT Workshop and included it as part of the Board packet. Trustees had no questions or concerns.

 [MT 6124-XI.B.2.docx](#)

 [2024-2025.Fund1.OperatingBudget.PBSC.pdf](#)

Motion:

Motion to Approve the Fund 1 Operating Budget for 2024-2025

Motion moved by Trustee Daniel Z. Epstein and motion seconded by Trustee Melissa Friedman-Levine.

Approved

3. Approve the 2024-2025 Course User Fees

President Parker stated that Mr. James Duffie, Vice President, Finance and Administration, discussed this item in detail during the June 11, 2024, DBOT Workshop and included it as part of the Board packet. Trustees had no questions or concerns.

 [MT 6004-XI.B.3.docx](#)

 [FeeScheduleBookletSummary-of-CHANGES 2024-2025.pdf](#)

 [2024-2025FeeSchedule-FINAL.pdf](#)

Motion:

Motion to Approve the 2024-2025 Course User Fees

Motion moved by Trustee Daniel Z. Epstein and motion seconded by Trustee Melissa Friedman-Levine.

Approved

4. Approve the 2023-2024 Annual Write-Off of Uncollected Accounts

President Parker stated Mr. James Duffie, Vice President, Finance and Administration, discussed this item in detail during the June 11, 2024, DBOT Workshop and included it as part of the Board packet. Trustees had no questions or concerns.

 [MT 6100 -11.B.4.docx](#)

 [FINAL BOARD WRITE OFF FILE 4.22.24.pdf](#)

 [FINAL BOARD WRITE OFF FILE 4.22.24-DETAILS-under 50.pdf](#)

 [FINAL BOARD WRITE OFF FILE 4.22.24.xlsx](#)

Motion:

Motion to Approve the 2023-2024 Annual Write-Off of Uncollected Accounts

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

5. Approve 2024-2025 Student Tuition

President Parker stated Mr. James Duffie, Vice President, Finance and Administration, discussed this item in detail during the June 11, 2024, DBOT Workshop and included it as part of the Board packet. Trustees had no questions or concerns.

 [MT 6030 11.B.5.docx](#)

 [2024-2025-Board-Tuition-Rates.pdf](#)

Motion:

Approve the 2024-2025 Student Tuition

Motion moved by Trustee Daniel Z. Epstein and motion seconded by Vice Chair Omar Soto.

Approved

6. Ratify the Omnia Partners Contract #R191601 with BELFOR USA Group, Inc. for Disaster and Non-Disaster Restoration of Operational Services.

Jennifer Alvarez, Director, Procurement, provided a brief overview of the FEMA preposition requirement to have this contract in place prior to a potential disaster. This will allow us to apply for FEMA assistance. Trustees had no questions or comments.

 [TRMTL Belfor Disaster Restoration MT6096 XI.B.6.docx](#)

 [BELFOR R&M Pricing Jan 2022.pdf](#)

 [Piggyback Agreement Belfor FullyExecuted 6-6-24.pdf](#)

 [19-16 DisasterRestoration RFP.pdf](#)

 [BELFOR Response REDACTED OMNIA Region 4 ESC RFP 19-16.pdf](#)

 [BELFOR Contract REDACTED.pdf](#)

 [R191601 Belfor RL3 2023.10.27.docx.pdf](#)

 [COI Belfor USA Group, Inc. \(exp 7-1-24\) 6-28-23.pdf](#)

 [Piggyback Agreement Belfor.docx](#)

 [Form Agreement.docx](#)

 [Belfor Piggyback Agreement Draft \(May DBOT\).docx](#)

 [Piggyback Agreement Belfor- Signed.pdf](#)

Motion:

Motion to Ratify the Omnia Partners Contract #R191601 with BELFOR USA Group, Inc. for Disaster and Non-Disaster Restoration of Operational Services

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Daniel Z. Epstein.

Approved

7. Approve Contract for Debris Monitoring Services with Disaster Program & Operations, Inc (DP&O) Utilizing Santa Fe RFP #17-20C

Ms. Jennifer Alvarez, Director, Procurement, stated this was also a FEMA requirement to have a monitoring service contract in place to document the work being done, equipment used, and hours to assist with FEMA reimbursement. Trustees had no questions or comments.

 [TRMTL Debris Monitoring with DP&O MT6149 XI.B.7.docx](#)

 [PBSC DPO Agreement for Debris Monitoring.pdf](#)

 [PBSC Agreement for Debirs Monitoring - DPO GB signed 5.24.24.pdf](#)

 [RFP 17-20C-DisasterRecovery-DebirsMonitoring.pdf](#)

 [RFP 17-20CAward1.pdf](#)

 [Amendment 1 to Debris Monitoring Agreement - Santa Fe College DPO signed 4.25.2024.pdf](#)

 [PBSC DPO Agreement for Debris Monitoring - Exhibits.pdf](#)

 [COI DP&O\(exp8-19-24\) 5-28-24.pdf](#)

Motion:

Motion to Approve Contract for Debris Monitoring Services with Disaster Program & Operations, Inc (DP&O) Utilizing Santa Fe RFP #17-20C

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Trustee Daniel Z. Epstein.

Approved

8. Ratify the Guaranteed Maximum Price (GMP) Amendment for LEGO Construction Co. the Construction Manager at Risk (CMAR) Contract for the Construction of the Lake Worth Medical Simulation Laboratory Remodel Training Center Interior Remodeling

Mr. Kirk Stetson, Manager, Facilities Planning and Construction, provided this information as part of the Board packet. President Parker provided a brief overview of what happened with the original contract with the previous company and the need to go to the second bidder to continue the work.

 [TRMTL LEGO MedSimLab GMP MT6120 XI.B.8.docx](#)

 [GMP Amend to Construction Agreement LEGO - Med Sim Lab FullyExecuted 6-6-24.pdf](#)

 [Memorandum Delegation of Authority.pdf](#)

 [PPT-DBOT-LEGO-GERRITS-GMP 5-11-2024.pdf](#)

 [CM-Agreement LEGO Construction LW Med Sim Lab signed by LEGO Legal.pdf](#)

 [GMP Amendment-1 to Construction Agreement LEGO - Med Sim Lab LEGO-signed.pdf](#)

 [GMP-SIM-Lab EXHIBIT-A \(Summary of Work\) 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-B GMP-PriceSummary 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-C Clarification 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-D DetailedEst 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-E BidTabulations 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-F Schedule 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-G SPEC-Contents 4-5-2024.pdf](#)

 [GMP-SIM-Lab EXHIBIT-H Index-DWG 4-5-2024.pdf](#)

Motion:

Motion to Ratify the Guaranteed Maximum Price (GMP) Amendment for LEGO Construction Co. the Construction Manager at Risk (CMAR) Contract for the Construction of the Lake Worth Medical Simulation Laboratory Remodel Training Center Interior Remodeling

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Trustee Daniel Z. Epstein.

Approved

9. Ratify Contract Award for Third-Party Evaluation Services with WorkEd Consulting, LLC for \$1,275,000 Over a Term of 3 Years, with the Option to Renew for an Additional Three Years

Ms. Sheila Scott-Lubin, Associate Vice President, Academic Affairs, and Jennifer Alvarez, Director, Procurement, shared an overview of the Florida Partnership Grant and process of selecting the third-party evaluation service provider. Trustees had no questions or comments.

 [transmittal MT6119 OnBoard XIB9 Third Party Grant Services.docx](#)

 [RFP 2024-04LC Third Party Evaluation Sertices Agreement.pdf](#)

 [WORKED Proposal.pdf](#)

 [Consolidated Scoresheet RFP 2024-04LC.pdf](#)

Motion:

Motion to Ratify Contract Award for Third-Party Evaluation Services with WorkEd Consulting, LLC for \$1,275,000 Over a Term of 3 Years, with the Option to Renew for an Additional Three Years

Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

10. Ratify Contract Amendment with Follett Higher Education for Bookstore Services - \$3,000,000 Estimated Revenue Through February 28, 2029

Ms. Jennifer Alvarez, Director, Procurement, shared details of the renewal agreement and amendment with Follett Higher Education. Ms. Alvarez also provided the reason behind the five-year renewal request.

 [Transmittal XIB10 MT 6117 Follett Amendment and Renewal.docx](#)

 [Amendment 4 Partially Executed \(1\).pdf](#)

 [DBOT 5.21.24 Follett Renewal.pdf](#)

 [Follett agreement 2015 and 3 amendments.pdf](#)

Motion:

Motion to Ratify Contract Amendment with Follett Higher Education for Bookstore Services - \$3,000,000 Estimated Revenue Through February 28, 2029

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Daniel Z. Epstein.


Approved

C. Information Services**1. Approve the Workday Contract Renewal**

Approve the contract renewal with Workday for the College's Enterprise Resource Planning System.

Dr. Russell E. Kaufman, Chief Information Officer, and Ms. Julie Reiman, Director, Enterprise Systems, provided an overview of Workday, timeline of the live applications being turned on, and the breakdown of the annual cost of renewal. Dr. Kaufman explained the purpose of the varied percentage increase over the next five years.

 [Workday Transmittal Page.docx](#)

 [Workday - HCM and Finance Order Form 00442399.0 5 years to 12-13-29.pdf](#)

 [Workday - Student Order Form 00442409.0 5 years to 12-13-29.pdf](#)

Motion:

Motion to Approve the contract renewal with Workday for the College's Enterprise Resource Planning System.

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Melissa Friedman-Levine.

Approved

D. Human Resources**1. Approve Amendment to DBOT Policy 6Hx-18-5.08 Military Leave**

Ms. Cheryl Hare, Director, Total Rewards, provided this information as part of the Board packet. There were no changes made after the first reading at the previous meeting. Trustees had no questions or comments.

 [Transmittal Military Leave 11.D.1-Approval.pdf](#)

 [5.08 Military Leave Second Reading.pdf](#)

Motion:

Motion to Approve the Amendment to DBOT Policy 6Hx-18-5.08 Military Leave


Motion moved by Trustee Melissa Friedman-Levine and motion seconded by Vice Chair Omar Soto.

Approved

2. Approve 2024-2025 Renewal Contracts for Administrators and Bargaining Unit Members

Mr. Michael Pustizzi, Chief Human Resources Officer, provided this information as part of the Board packet. Trustees had no questions or comments.

 [OnBoard Transmittal 11.D.2.pdf](#)

 [2024-2025 Contracts Administrators and Bargaining Unit Members \(updated\).pdf](#)

Motion:

Motion to Approve 2024-2025 Renewal Contracts for Administrators and Bargaining Unit Members

Motion moved by Trustee Daniel Z. Epstein and motion seconded by Vice Chair Omar Soto.

Approved

XII. OTHER BUSINESS

Trustee Harrison asked for an update on securing the Chief Building Officer position. Mr. Duffie and President Parker stated the person currently in the position is still working in state and has not yet retired.

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- A. The District Board of Trustees will not hold a meeting in July in order to accommodate a smooth transition into the new fiscal year which begins on July 1, 2024. The next meeting is scheduled for August 20, 2024, on the Lake Worth Campus.

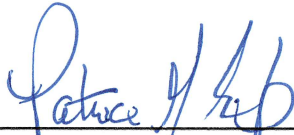
XIV. ADJOURNMENT


Motion:

Chair Bishop asked for a motion to adjourn the meeting at 5:08 pm

Motion moved by Vice Chair Omar Soto and motion seconded by Trustee Melissa Friedman-Levine.

Approved

ATTEST: 
Patrice G. Bishop, Chairperson


Ava L. Parker, J.D., President