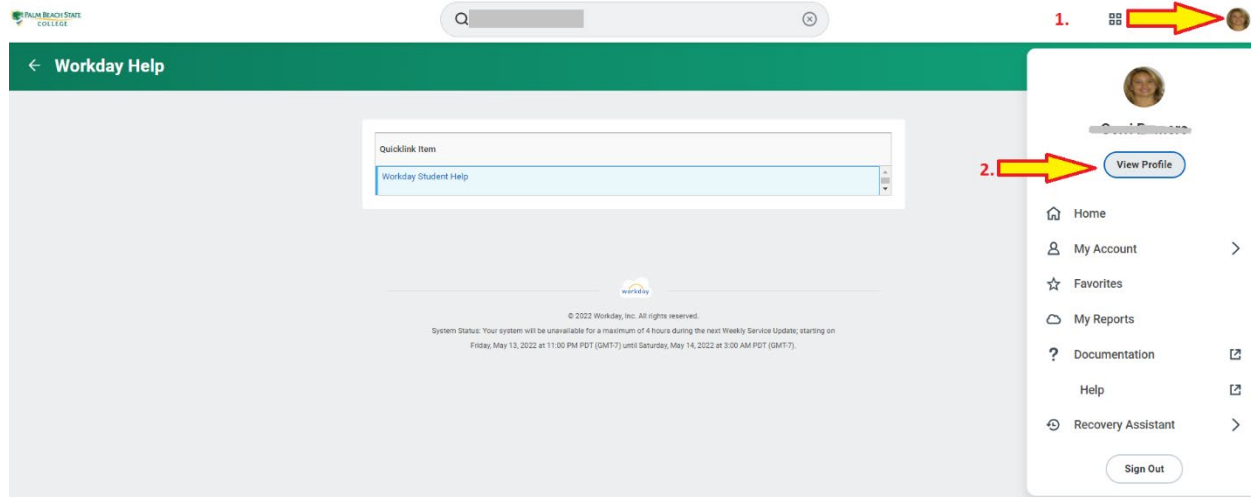
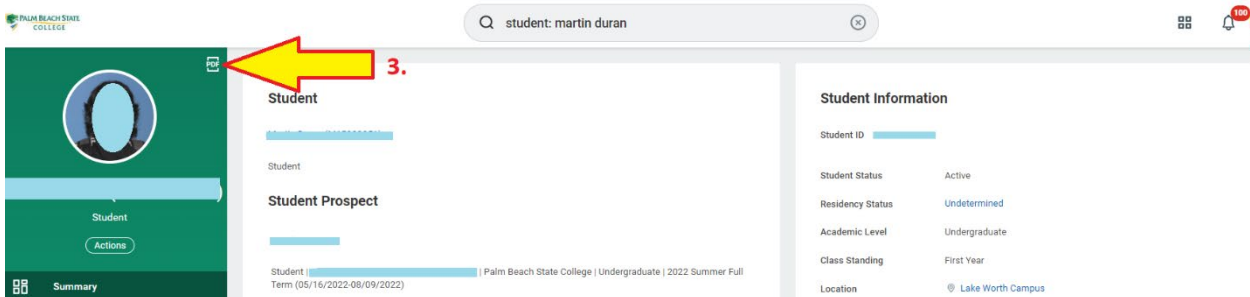


## Follow these steps to print your schedule with your name on it!

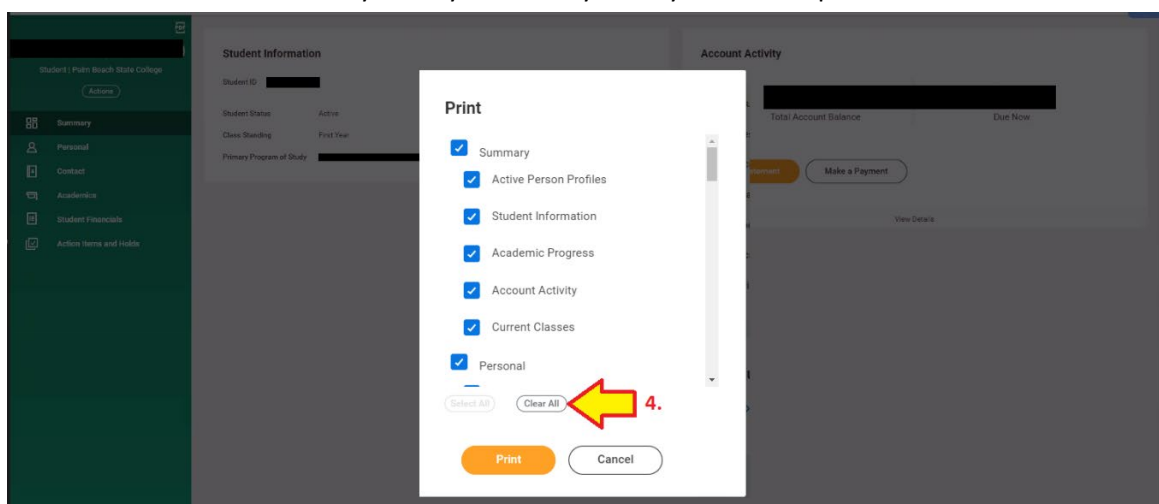
1. Log in to your Workday Student Account and go to your profile photo or the cloud located on the top right-hand side
2. Click **“View Profile”**



3. Click on the tiny **“PDF”** icon located in the corner of your green side menu

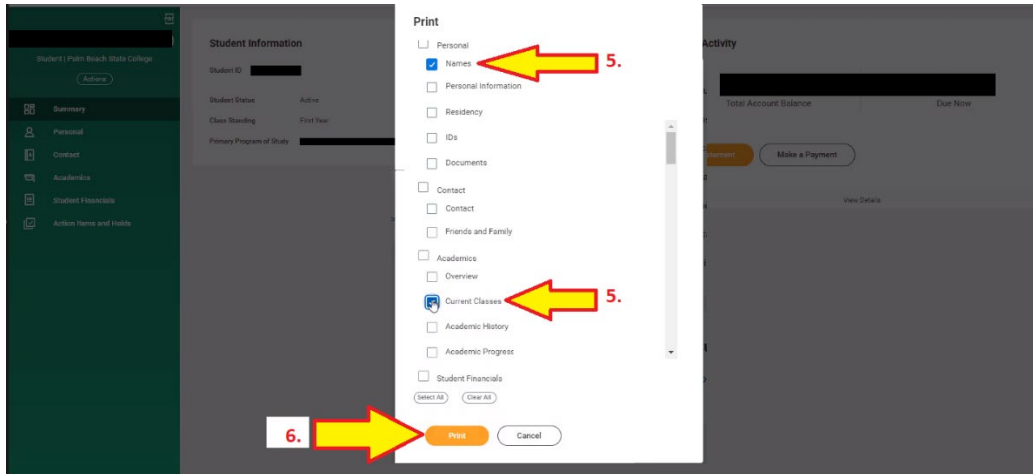


4. Click **“Clear All”** so that you may select only what you need to print

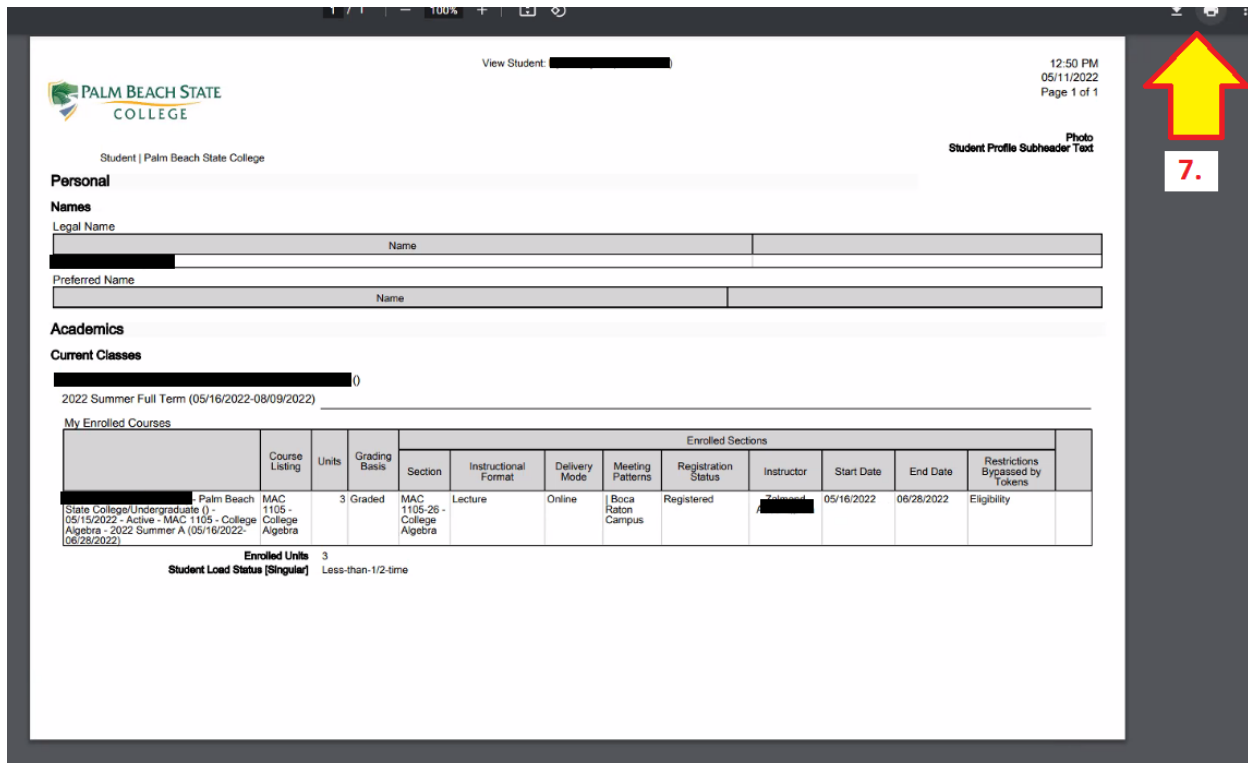


**Follow these steps to print your schedule with your name on it!**

- Under the “Print” heading, select only “Names” and “Current Classes”
- Click the orange “Print” oval button at the bottom



- Your printable schedule will appear, and you can either download it or print it using the icons on the top right-hand side



**\*\* Please note:** if you find no schedule under “current classes”, it is possible that you only have a “saved schedule”, but to make it a current schedule, double-check that you do not have any “Holds” nor “Actions to Do” under your “Academics” icon.